

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors  
Work Session and Road Board Meeting  
June 24, 2024

**WORK SESSION**

Chair Matt Cruickshank called the Work Session to order at 6:38 p.m.

1. Foreman's Reports:  
Work Program Reports

Mr. Anthony Winsor updated the board on the installation of the Breckenridge lift station. Waiting on geotechnical reports for the Ski Road project. Mr. Winsor informed the board Starner Bridge has been closed due to safety concerns due to decking failure.

2. General Discussion and Calendaring: None

**ROAD BOARD MEETING**

Chair Cruickshank called the CBERRRSA Road Board meeting to order at 6:40 p.m.

A. ROLL CALL

**Board Members Present:** Crystal Kennedy, Blake Merrifield, Chuck Homan, Matt Cruickshank, Lee Hammermiester

**Board Member(s) Absent:**

**MOA Staff Present:**

Anthony Winsor, Superintendent, Public Works, Maintenance and Operations, Eagle River Street Maintenance  
Heather Reed, Admin, Public Works, Maintenance and Operations, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –

A MOTION was made by Mr. Blake Merrifield to approve minutes from the May 20, 2024, regularly scheduled meeting.

Mr. Chuck Homan - SECONDED. The MOTION – PASSED unanimously.

C. OLD BUSINESS:

1. Starner Bridge Update:  
Nothing new to report.

D. NEW BUSINESS:

1. Work Session – Immediate Actions (If Any):  
None

2. October Meeting Schedule:  
The Eagle River Town Center Community Meeting Room is unavailable October 14, 2024 thru November 4, 2024. Mrs. Heather Reed will investigate meeting room options for the scheduled October 28, 2024 meeting.

3. Harry McDonald Road:  
Mr. Winsor found the set of plans from when Harry McDonald Road was built and with original bore samples. There were a few places in the road that had glacier till, which is usable as long as it stays dry. Mr. Winsor believes the areas of the road having problems are where there is glacier till, and water has entered the roadbed. The bore samples that were done by the current developer showed two to four feet of classified material. Planning's decision should be based on whether the road meets the criteria of municipal standards when the road was built in 1982. Mr. Winsor is waiting for the confirmation of whether Harry McDonald Road meets municipal standards. Mr. Chuck Homan asked if the sub-basin is constructed to standards what about the asphalt that is old and dilapidated and has not been maintained. When a new subdivision is built, the roads are required to have a new road surface for the city to adopt into the CBERRRSA inventory. The director of Public Works, Maintenance and Operations asked what the options

would be for acceptance of the road. Mr. Homan stated this board really does not have any say if the planning department and traffic engineer decide to adopt the road. Mr. Winsor is working on getting answers on the acceptance criteria for Harry McDonald Road. CBERRRSA should not have to fund the upgrade of the road, it would be the Anchorage School District and Eagle River Parks and Recreation's responsibility to bring the road to municipal standards. Planning and Zoning passed a resolution that it is ultimately up to the Traffic Engineer whether any improvements to the road are made. If CBERRRSA ends up with an old road, we would be obligated to improve the road. Mr. Winsor made it well known that the road would have to be repaired before it was adopted into the CBERRRSA inventory. When the property was initially sold there was a statement made the Harry McDonald Road would be put on Anchorage Metropolitan Area Transportation Solutions (AMATS), but it has not scored high enough.

Mr. Homan asked if the board should take a position and draft a letter stating the expectation of a road surface like a new construction development that will last for a reasonable period and not be a major capital improvement project. The board should act by drafting letter regarding the CBERRRSA Board of Supervisors' position – Harry McDonald Road be upgraded to municipal standard for a new subdivision. Chair Cruickshank asked if this is an actionable item. Mr. Lee Hammermeister seconded and asked if the wording could include in the best interest of the taxpayers. Unanimously approved.

4. State Routes:

A request for a pilot program to maintain state roads in the CBERRRSA area. The State of Alaska has not approved the pilot program. Mr. Winsor wants to know what would be the state road that would be the priority for the pilot program. Mr. Winsor talked about the cost for sanding and equipment rates/hours for state routes in the CBERRRSA Area.

Mr. Homan is opposed to any pilot program to take the state roads with the State of Alaska. There is a long-term financial impact for the community. Ms. Kennedy feels the state roads are our roads and should be maintained by the community.

Chair Cruickshank is opposed to maintaining state roads. Assemblyman Mark Littlefield stated the state is receiving money for snow removal and CBERRRSA would a great example for a pilot program.

Discussion on how to proceed with the pilot program for maintaining state roads and what would the impact be on the CBERRRSA roads and current contract. The board discussed the State of Alaska route for the pilot project should be Old Glenn Highway to Harry McDonald Drive. Unanimously approved.


The CBERRRSA Board of Supervisor discussed moving the July 22 meeting to July 29. Mrs. Reed will check the room schedule to see if available on July 29, 2024.

E. FUTURE AGENDA ITEMS:

F. ADJOURNMENT

With no further business before the board, Chair Cruickshank adjourned the meeting at 8:28 p.m.

  
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Matt Cruickshank, Chair

  
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Anthony Winsor, Superintendent

Minutes approved July 29, 2024.